CLASSROOM TEACHER

INTRODUCTION

The Classroom Teacher has a responsibility to the Principal to espouse the School’s Aspiration and Intent in and out of the classroom and, in partnership with their Faculty Director and Subject Head/s, to deliver the academic programme in a way that fosters the pursuit of excellence and the attainment of each student’s potential.

The role of Classroom Teacher is central to the holistic development of all students and every teacher’s involvement in the Academic, Student Care, Outdoor Education and Co-curricular Programmes plays a vital role in this holistic development.

PHILOSOPHY

The Classroom Teacher:
- Displays a commitment to teaching and to developing themselves professionally to ensure vitality, renewal and improvement in their teaching practice and subject knowledge.
- Helps build relationships with their students and other staff, that are based on respect and trust; develops a sense of shared purpose, shared vision and shared values. Supports teamwork.
- Informs and seeks to be informed about students in their classes and issues within their subject area.
- Within the School, shares thoughts and ideas with their department about classroom issues, teaching practice and reports on professional development opportunities undertaken.
- Actively supports the School’s Aspiration and Intent, and displays a good understanding of the School’s Strategic Design for Education.
- Outside the School, promotes the School positively and makes known, where appropriate, the School’s developments in the teaching of their academic discipline.
- Effectively coordinates lesson plans, unit outlines, and assessment for their classes. Keeps up-to-date registers and may coordinate programmes of work in their Faculty for all classes in a particular year level.
- Provides input at Faculty meetings and reflects on the effectiveness of their contributions to the Faculty in which they operate. May provide strategic input into the teaching and learning of their subject area, including philosophy, practices in teaching, and developments in new research and ICT opportunities.
- Improves their own teaching practice and goals that they wish to achieve through their professional development plan.
- With their Faculty Director, Subject Head and colleagues, initiates opportunities to share resources, assist with academic and student care programmes and generally exhibits professional practice.

RESPONSIBILITIES

Professional Duties
- Arrives to assigned classes, activities and duties promptly and well prepared.
- Maintains accurate class rolls according to School requirements.
- Maintains well organised lesson plans, the Teacher Chronicle and any other related documentation.
- Attends meetings relevant to his/her role in the School and participates to add value.
- Meets appropriate deadlines.
- Co-operates with colleagues in subject/year areas in planning, teaching and discipline matters.
• Maintains a professional level of dress and appearance expected of staff—who act as role models for students.
• A willingness to develop themselves professionally.
• Displays a knowledge of, acceptance of and conformity to applicable School policies.

Teaching Practice
• Uses a range of appropriate teaching and learning strategies.
• Observes all QSA requirements and remains current with developments
• Displays an excellent knowledge of the subject area/s and a willingness to expand that knowledge.
• Plans and organises lessons effectively. Willingly submits lesson plans, work programmes and evaluations where required.
• Displays a willingness to use technology effectively in their teaching.
• Looks to implement new and innovative teaching strategies for improved student outcomes
• Provides for individual differences in rates and styles of learning, including a range of assessment strategies i.e. differentiated programmes.
• Returns marked assignments and tests within an appropriate timeframe.
• Offers the opportunity for student evaluation of course content and teaching style.

Classroom Management
• Fosters a learning environment that promotes the individual student’s motivation and engagement.
• Establishes clear rules and expectations for the classroom.
• Utilises effective classroom management strategies.
• Maintains a class environment that is safe, educationally effective and well organised.
• Ensures student presentation is tidy and appropriate at all times.

Communication and Relationships
• Communicates effectively with staff, parents and students.
• Establishes and maintains positive, appropriate and supportive relationships with students.
• Displays patience and empathy.

Student Care and House Group
• Actively supports and is involved in the Student Care programme.
• Follows directives from the Head of House.
• Establishes and maintains positive and appropriate relationships with students in their House Group.
• Conducts daily checks of uniform and grooming.
• Follows up concerns from students and parents in their House Group.
• Is prompt to House Group and House activities.
• Participates in, is committed to and assists with House activities.
• Writes House Group report comments that reflect a sound knowledge of the students in the House Group.
• Maintains accurate student records at the end of each semester.

Co-curriculum
• Actively supports and is involved in the co-curricular dimension of the School.
• Maintains positive professional relationships with girls and parents in the team or group.
• Contributes to the spirit within the team or group.
• Maintains a positive working relationship with other staff/coaches in the relevant activity.
• Communicates effectively with the Co-ordinator of the relevant activity.
• Effectively organises and manages their activity.
• Displays an adequate knowledge of the activity and is able to effectively impart this knowledge to the students.

Outdoor Education
• Supports the philosophy underpinning the Outdoor Education Programme and participates actively in the camp programme at Marrapatta at least biennially, unless extenuating circumstances require an exemption by the Principal.