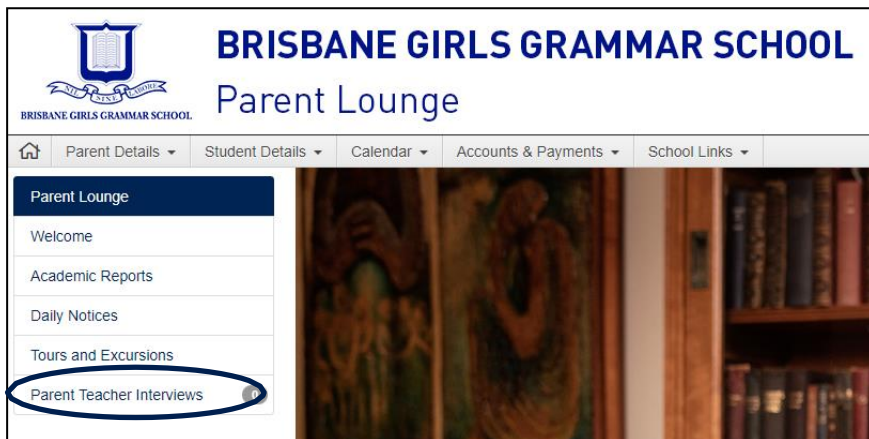




BRISBANE GIRLS GRAMMAR SCHOOL

Booking Parent Teacher Interviews

1. Click on **Parent Teacher Interviews** and the applicable Parent Teacher Interview session or conference for which you would like to book interviews.



2. You will be taken to a listing of your daughter's subjects and teachers who are available for interview bookings. On this page, you can view whether a teacher has requested an interview and also see your existing interview appointments. Click '**Book an appointment**'.

Teachers Available - 17/03/2016				
Teacher	Subject	Teacher Request	Appts. Free	Action
Mr M Bellman	Mathematics		42	Book an appointment
Lisa Muskhani	Ethics		42	Book an appointment
Mrs M Gombashvili	Technologies		42	Book an appointment
D. Mitchell	English		42	Book an appointment
Mrs C Moore	Humanities		42	Book an appointment
Ms K McHugh	Health Studies		42	Book an appointment
Mrs M Parkes	French		42	Book an appointment
M. J. Finlayson	Latin		42	Book an appointment
Mrs J Rose-Dalzell	Science		42	Book an appointment

Confirmed Appointments - 17/03/2016			
Teacher	Subject	Date / Time	Action
Mrs A Gombashvili	Music	Tue 22 Mar 3:35pm - 3:40pm	Cancel appointment

[Back](#)

3. Choose an appointment time from the drop-down list. **Please do not book back-to-back appointments**, unless they are with the same teacher, to allow yourself time to end one appointment, and begin another. Please check your email and phone number is correct. Click '**Confirm**' to book your interview.

Book an Appointment

French

Interview Room
McCrae Grassie Sports Centre

Appointment Times Available

* Choose Appointment: 3:40pm - 3:45pm

Attending Parent Details

Parent Attending/Name:

Contact Email:

Parent Comment (0 of 200):

Appointments Already Booked

Tue 22 Mar 3:35pm - 3:40pm

Mobile Phone:

Music

4. Repeat steps 2 and 3 until you have booked all of your interviews.
5. Click the **printer** icon in the top right-hand corner. Your interview schedule will open as a PDF document. You may save or print this for your reference.

BRISBANE GIRLS GRAMMAR SCHOOL
Parent Lounge

Parent Details Student Details Calendar School Links Parent Teacher Interviews

Year 7 Parent Teacher Interviews

Teacher	Subject	Teacher Request	Appts. Free	Action
	Mathematics		42	Book an appointment

If you have any questions regarding Parent-Teacher Interviews, please contact the Academic Administration team via email:
AcademicAdmin@bggs.qld.edu.au.